NETHERTHORPE SCHOOL
Student ICT Acceptable Use Policy

Rules when using the School's ICT network and equipment:

Treat the School's equipment with respect, any equipment intentionally damaged will result in a bill for either a repair or replacement being sent home to your parents.

You **MUST NOT** install or attempt to install any software on to the school computers or any other compatible devices.

You **MUST** protect your password at all times. Do not give out your password to anyone else.

You **MUST NOT** attempt to log in, read, write, modify or copy someone else's work or files (including email). This is actually a criminal offense and could lead to prosecution.

You **MUST NOT** attempt to connect your own personal devices (laptops, tablets, mobile phones etc) to the School network.

You **MUST NOT** knowingly interfere with the security software or settings of any computer or device.

You **MUST NOT** knowingly create, distribute, run or install any malicious code (e.g. virus', Trojans, worms etc.).

DO NOT store private or sensitive information on the school network or send it via the School email system.

You **MUST NOT** use the School's equipment to transmit abusive, threatening or harassing material, chain letters, pornography, spam or communications prohibited by law. Matters such as cyber bullying will be taken very seriously.

You **MUST NOT** access instant messaging or social networking sites such as Facebook, or 'chat rooms' within School.

I understand that I **MUST NOT** put anything relating to school staff on web based communication sites.

The School reserves the right to monitor your digital footprint when using School equipment. This includes but is not restricted to:

- Your School network account
- Email
- Web history
- Printing

Students who contravene this policy will find themselves dealt with severely on an individual basis subject to the School's disciplinary practices.

Student name:_____ (please print)

Student Signature:_____

Form: _____ (to be allocated)

Parent / Guardian Signature: _____

Date:_____