



Headteacher
Mrs H McVicar

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9th October 2023

Dear Parent/Guardian

You are warmly invited to the Year 8 Progress Evening on Tuesday 24th October 2023 between 4.15pm and 7.15pm.

This is an opportunity for you to discuss progress with subject teachers. We hope that you will be able to come.

Parents/Carers will have an opportunity to talk to all subject teachers on the night. We operate a no appointment system to allow parents/carers some flexibility. On arrival parents/carers are able to join queues for each subject lead. Conversations will be kept to no longer than 5 minutes to ensure waiting times are kept to a minimum.

Members of the SEND and student support team will also be available during the evening for help and advice.

We would be grateful if you could please sign in on arrival at the canteen.

As a reminder a text will be sent to you on the day before the Progress Evening.

If you find you are unable to attend on the day, please contact school on 01246 472220 and we will remove you from the attendance list.

Yours faithfully

Mr S Brown

Head of Year 8

Please complete and return to form tutor by Friday 20th October 2023.

I / We* will / will not* (*delete as necessary) be able to attend the Year 8 Progress Evening on
Tuesday 24th October 2023.

Signed _____