



Headteacher  
Mrs H McVicar

Dear Parent/Guardian

You are warmly invited to the Year 11 Progress Evening on **Tuesday 14<sup>th</sup> November 2023** between **4.15pm** and **7.15pm**.

This is an opportunity for you to discuss progress with subject teachers. We hope that you will be able to come.

Parents/Carers will have an opportunity to talk to all subject teachers on the night. We operate a no appointment system to allow parents/carers some flexibility. On arrival parents/carers are able to join queues for each subject lead. Conversations will be kept to no longer than 5 minutes to ensure waiting times are kept to a minimum.

Our careers adviser, Carmel Haughey, will be in attendance throughout the evening, and will be available to speak with students, parents and carers regarding post-16 options.

*(Our **Post-16 Information Evening** will take place on **Wednesday 8<sup>th</sup> November** from 5:30-6:30pm. Further details will be sent out separately.)*

Members of the SEND and student support team will also be available during the evening for help and advice.

Please indicate on the reply slip your intention to attend and an approximate time of your arrival. We would be grateful if you could please sign in on arrival at the canteen.

As a reminder a text will be sent to you on the day before the progress evening.

Yours faithfully

Mr S Brown

Head of Year 11

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Year 11 Progress Evening- Tuesday 14<sup>th</sup> November 2023

Please complete and return to form tutor by **Tuesday 7th November 2023**.

I / We\* will / will not\* (\*delete as necessary) be able to attend the Year 11 Progress evening on

Signed

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