

**Parent Voice Minutes 15<sup>th</sup> October 2019**

**Attended:** H McVicar- (HMV), F Duce & D Duce (7), D Plummer (13), D Pearson (8/11), V Newton (8), C Cahill & M Cahill (8), D Hulbert (10), A Kennan (10), K Brunt (7), L Hickton (8), Z Millar (8), N Thornley (7,8,11), M McManus (7), S Cooper (9), C Marsden (8, 10), L Wootton (10), E Mougoune Kovacs (10/ 13), N Battley & A Battley (7), S Gee (8), C Cardall (8), B Stokes (7), K Wilkinson (7) and K Godfrey (7/10)

**Apologies:** R Swann (10), J Yates, N Jordan & S Jordan (12), J Rhodes (8, 10).

Agenda item	Item raised	Discussion point	Action required	Outcome (to date)
Matters arising	1. Bus Services	<ul style="list-style-type: none"> <li>• HMV updated parent voice on the situation with buses. The finance team have been seeking to resolve the situation regarding monthly/ half termly bus passes. Whilst Johnsons are unable to offer this service, the school is now in a position to look at setting this up via our finance team.</li> <li>• Concerns raised about the removal of the additional bus service. Students informed by bus driver that this would happen from next week. HMV explained that an additional service had been put in at the start of term to reduce congestion. With the increase in extracurricular activities after school and other factors, this would be reviewed.</li> <li>• Discussions about changes to Stage coach service buses from January 2020. The school has been made aware of issues for students travelling on the 70 from Eckington/ Renishaw. The school has contacted Stage coach and is awaiting a response.</li> </ul>	<ul style="list-style-type: none"> <li>• Finance team to determine possible start date for bus ticket system.</li> <li>• HMV to determine when the additional bus will be removed.</li> <li>• SLT to await response from Stagecoach with regards the withdrawal of bus 70 and look for alternative solutions to support if required.</li> </ul>	<ul style="list-style-type: none"> <li>• Progress with the ticket system has been delayed due to new legislation introduced regarding bus services.</li> <li>• The additional bus will be evaluated on termly basis dependant on need. If any decisions are made then students will be informed. This additional service does not affect the provision available.</li> <li>• Withdrawal of the 70 bus service by Stagecoach. The school are exploring the options for those families catching this bus and will communicate these with them by the end of this week.</li> </ul>
	2. Revised school day/ Personal development update	<ul style="list-style-type: none"> <li>• HMV updated parent voice about the impact of changes to the school day. Positive feedback on the impact on both teaching behaviour.</li> <li>• Parents provided feedback on student perspectives to date of PD time. In general, students reported that delivery was good but there was some inconsistency, i.e. in one group, the students were following a structured programme whilst in another it had been reported that they were asked to read every day.</li> <li>• HMV explained that the PD team were constantly evaluating impact of both resources and delivery through Quality Assurance activities. As this is a new venture for the school, we would expect there to be some differences as both Staff and student get used to the system.</li> </ul>	<ul style="list-style-type: none"> <li>• Mrs Beeden (Head of Personal Development) to attend the next meeting to feedback on the changes and discuss impact.</li> <li>• SLT will continue to evaluate the impact of the school day changes throughout the academic year.</li> </ul>	<ul style="list-style-type: none"> <li>• Mrs Beeden to attend meeting and share updates of PD time on 21 January 2020.</li> </ul>

	3. Y10 work experience	<ul style="list-style-type: none"> <li>• Parents pleased to hear that this was back on but disappointed that the school had not notified parents of the change of status.</li> <li>• Some concerns about students being asked to decide about work experience placements by this Friday. HMV explained that this is just one stage of the process and the students have been looking at this for longer than a week. Due to the constraints placed on us by Derbyshire, the school has to establish as early as possible potential placements for all of the necessary checks to be made.</li> </ul>	<ul style="list-style-type: none"> <li>• No action required</li> </ul>	
General School Issues raised	1. Sponsored walk	<ul style="list-style-type: none"> <li>• Some parents raised concerns about a lack of information regarding sponsored walk and lack of clarity about payment of sponsorship.</li> <li>• HMV explained that payment could be made either via parent pay or in school via the finance office (Envelopes provided).</li> <li>• Parent Voice discussed possible methods of raising funding for the 3G pitch, including, asking ex-students if they wanted to purchase name plaques, easy fundraising site for online shopping and sponsorship through Staveley Miners Welfare Committee.</li> </ul>	<ul style="list-style-type: none"> <li>• HMV to discuss concerns raised with sponsored walk team. HMV to raise concerns at SLT about letter only notifications and SEND students.</li> <li>• Mr Cahill to speak to D Jones and pass on details for Alice Fairhall.</li> </ul>	<ul style="list-style-type: none"> <li>• HMV highlighted issues in an email with Sponsored walk leaders on 16/10/19. Email was sent out to parents clarifying the issues raised by end of the week.</li> </ul>
	2. Library	<ul style="list-style-type: none"> <li>• Query raised about accessibility to the Library now it has reopened.</li> <li>• HMV explained that the library is open every lunchtime for access (book club on Friday) and Y7-9 are taken into the library as part of the English curriculum.</li> <li>• Parents asked if it could be staffed by sixth formers to increase accessibility at other times. HMV explained that sixth formers do support in the library but it currently needs to be staffed to ensure the accelerated reader programme and book checking software is implemented correctly.</li> </ul>	<ul style="list-style-type: none"> <li>• No action required.</li> </ul>	

	3. Parent pay	<ul style="list-style-type: none"> <li>Parents asked if the items on parent pay could be just specific to their child. HMV explained that as far as she was aware the software does not communicate with our SIMs system and therefore it would be impossible to personalise it for each student.</li> <li>Question raised again re: past trips etc. being archived to make it easier to manage?</li> </ul>	<ul style="list-style-type: none"> <li>HMV to speak with the finance team.</li> </ul>	<ul style="list-style-type: none"> <li>The finance team are aware and this will be resolved by half term.</li> </ul>
	4. PE Kit	<ul style="list-style-type: none"> <li>Parent voice raised a query about the purchase of GCSE PE Kit. Purchases made in June and cheques cased but not all goods have arrived to date.</li> <li>HMV explained that this stock was ordered in June by the PE department and historically we have had an issue with provision in September. Parents were reassured that the kit would arrive and apologised for the delay.</li> </ul>	<ul style="list-style-type: none"> <li>HMV to check status of order with PE department.</li> </ul>	<ul style="list-style-type: none"> <li>An order was placed before the summer and orders given out in September. Delays incurred for any students who did not return letters until after the 6-week holiday. Due to an issue in Finance and printer delays, these kits will be returned to students wc. 13 Jan 2020.</li> </ul>
Teaching and learning issues raised	5. SMHW	<ul style="list-style-type: none"> <li>Parents raised again concerns regarding SMHW and consistency. Some staff are still not putting homework on the system or not discussing it with students in class and expecting all students to have access. Sanctions are been given in some cases.</li> <li>Y7 parents stated that they liked the system for monitoring homework.</li> <li>Specific departments highlighted as an issue re setting homework or putting attachments in a format that was not accessible.</li> </ul>	<ul style="list-style-type: none"> <li>HMV to audit SMHW reports for HoD action through QA.</li> <li>HMV to discuss with individual staff/ curriculum leaders.</li> </ul>	<ul style="list-style-type: none"> <li>Reminders given and HoD asked to monitor as part of the QA system.</li> </ul>
	6. Parents evenings and reporting	<ul style="list-style-type: none"> <li>Parent Voice asked about the timings for parents evenings this year. Some concerns raised about the position of the Y8 evening in May, particularly when parents have concerns about their child's progress in a subject from last year but were unable to discuss this with the teacher on parents evening due to absence.</li> <li>HMV explained the rationale behind the positioning of parents evenings in the calendar and the difficulties fitting them all earlier in the year due to restrictions placed upon the school. She stated that if a parent has a particular concern about their child in a subject they can contact the school to discuss this with the teacher or curriculum lead.</li> <li>Concerns raised about the reporting system at KS3. HMV explained that following feedback the school had reviewed</li> </ul>	<ul style="list-style-type: none"> <li>HMV to discuss parent evening timings with SLT.</li> </ul>	<ul style="list-style-type: none"> <li>SLT will continue to evaluate the timings of parents evenings when scheduling for the next academic year.</li> </ul>

		<p>both the reporting system and behaviour for learning grading system. New reports will be generated for the first data collection in January and students will have greater opportunities to discuss with subject teachers their BfL grades before reports are sent home.</p> <ul style="list-style-type: none"> <li>• Parent Voice felt these changes were a positive step and thanked the school for looking into this. They asked if consideration could be given to this dialogue also extending to outcomes so students understood the reasons for particular grades as this would support dialogue between parent and child.</li> </ul>		
	7. External Supply teachers	<ul style="list-style-type: none"> <li>• Parent Voice asked about supply teachers in school, particularly English and the level of expertise.</li> <li>• H MV explained that we were fortunate that all supply teachers covering long term absence due to maternity etc. were subject specialists. Where absence is announced on the day due to illness we cannot guarantee specialisms but work covered will be set within the department but a subject lead. H MV reassured parents that teaching is the school priority and therefore lessons are not cancelled for meetings etc.</li> <li>• H MV also explained that as a school we were also very fortunate to be fully staffed which is not the case in many Derbyshire schools.</li> </ul>	<ul style="list-style-type: none"> <li>• SLT will continue to monitor supply in school.</li> </ul>	
Extra-Curricular issues raised	1. What activities are on offer for students?	<ul style="list-style-type: none"> <li>• All extracurricular activities on offer in school are publicised in school to students through our 'what's on guide'.</li> </ul>	<ul style="list-style-type: none"> <li>• H MV to request that the update what's on guide is released on twitter and also put onto the school website for parent access.</li> </ul>	<ul style="list-style-type: none"> <li>• An updated 'What's on guide' was published January 2020 and released in school, on twitter and the website.</li> </ul>
	2. Sports Leadership	<ul style="list-style-type: none"> <li>• Parent Voice asked about this course as it had been postponed now for two weeks.</li> <li>• H MV explained that we do also depend on external providers for this leadership programme and therefore this may have had an impact on delivery.</li> </ul>	<ul style="list-style-type: none"> <li>• H MV to determine reason for postponement.</li> </ul>	<ul style="list-style-type: none"> <li>• Level 3 sports leadership started on the advertised date – 8th October (as we have 60 hours to deliver for level 3 compared to 24 hours for level 2). This start date clashed with another event and therefore the level 2 start was delayed to ensure safety and quality of provision for the 51 students signed up. All levels of Leadership successfully running now since October 2019.</li> </ul>

	3. Duke of Edinburgh	<ul style="list-style-type: none"> <li>Parent Voice asked why we were unable to offer silver and gold. H MV explained that this was most likely due to cost and staffing capacity.</li> <li>Parent Voice asked if students who had completed could volunteer to support.</li> </ul>	<ul style="list-style-type: none"> <li>H MV to discuss with our Duke of Edinburgh coordinator.</li> </ul>	<ul style="list-style-type: none"> <li>DoE Award offered from Y10 onwards.</li> <li>The level of award is under constant review and we have looked at the possible ways of doing this. We would love to offer this but the cost in terms of time would be prohibitive.</li> <li>We would have to completely restructure DofE to accommodate silver and the experience we offer is fairly unique incorporating a navigation training day in the peak as a practice expedition before the actual. To incorporate Silver we would have to look at reducing the experience for bronze due to capacity. We are looking at the possibility of doing Gold over 2 years for the future.</li> <li>Volunteer to support: There is a new DofE initiative where students who have completed can become champions for Bronze. Support with DoE and meetings would be welcome but support on expeditions is limited due to safeguarding numbers. The Mountain leader is responsible for the safety of everyone out in expedition terrain including staff but numbers within a supervision area are limited.</li> </ul>
AOB	1. INSET Days	<ul style="list-style-type: none"> <li>Parent Voice thanked the school for the distribution of INSET days this year which allowed extended holidays at October and asked for the SLT to consider this for future years.</li> </ul>	<ul style="list-style-type: none"> <li>H MV to pass on thanks to the SLT.</li> </ul>	
	2. Activity Day	<ul style="list-style-type: none"> <li>Parent Voice thanked the school for activity day and the opportunity for students. They reported the positive impact this had on their children.</li> </ul>	<ul style="list-style-type: none"> <li>H MV to pass on thanks to staff.</li> </ul>	
	3. Y13 study time	<ul style="list-style-type: none"> <li>Parent voice asked if Y13 students could be allowed to come into school later in the same way they can be released period 5 if they do not have a lesson.</li> <li>H MV explained that this decision would be made on a individual basis and dependant on the student and progress they are making. Students should speak to Mr Mason directly for authorisation.</li> </ul>	<ul style="list-style-type: none"> <li>No action required</li> </ul>	