

School Mission Statement

Learn, Enjoy, Succeed

Learn

We want every student in every lesson to be learning. We are working hard to make sure your lessons are clear, engaging and supportive. We expect you to work hard also, so that you and other students make really good progress.

Enjoy

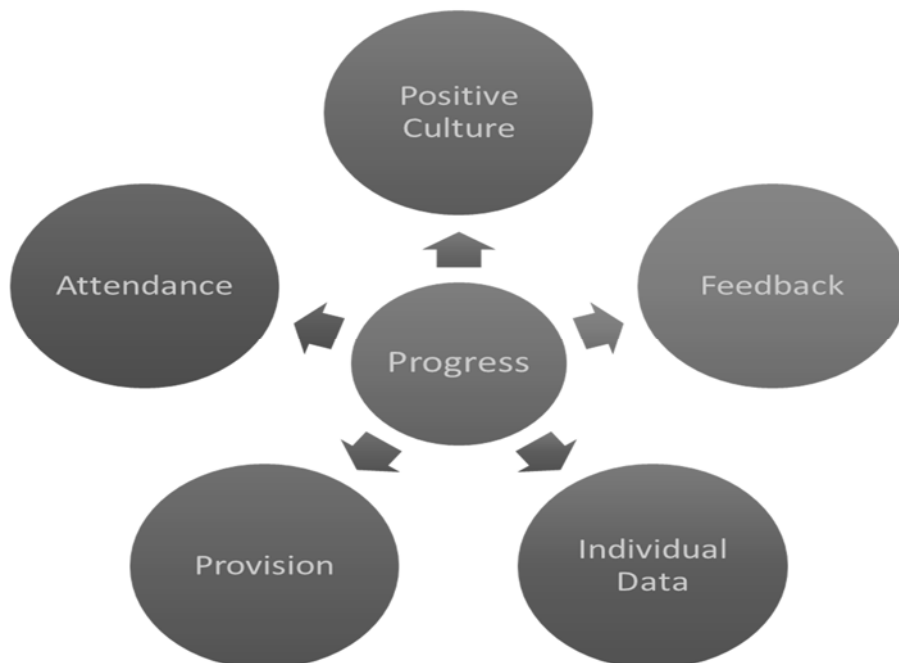
We want every one of you to enjoy coming to school. We will provide a wide range of trips, visits, competitions, clubs and team fixtures to make sure you develop in every way. We want you to feel safe and it is important that you form good relationships with your teachers and feel able to share any concerns or worries you might have with a member of staff.

Succeed

If you are learning well, making good progress and enjoying school you will succeed. We want you to leave us with the best possible qualifications you are capable of, but also with the self-confidence and belief that you can achieve your dreams if you are prepared to work hard.

Priorities

We have 5 priorities as a school that we want parents, students, staff and governors to focus on next year and they all lead to improved progress for students. The priorities are shown below, followed by an overview of how we want parents and students to support us with these.



Priorities

Priority	Parents Role	Students Role
Attendance	<ul style="list-style-type: none"> • Strive for their child to have 100% attendance • Inform the school in relation to any medical issues • Attend any meetings with the school in relation to attendance as requested 	<ul style="list-style-type: none"> • Understand the importance of attending school • Strive for 100% attendance • Ensure any work that is missed due to authorised absence is caught up • Discuss any issues in relation to attendance with form tutors
Provision	<ul style="list-style-type: none"> • Support the students in choosing the most appropriate courses for them • Discuss their future career aspirations and ensure the curriculum supports this • Inform the school if there are any additional subjects or support that is required 	<ul style="list-style-type: none"> • Understand the curriculum they need for their chosen career • Inform staff if they are struggling with specific areas of their curriculum
Feedback	<ul style="list-style-type: none"> • Understand the school's feedback policy and how this will be implemented by teachers • Discuss the feedback their child is receiving in order to identify how they can be further supported both at home and at school 	<ul style="list-style-type: none"> • Receive feedback and discuss how they can improve their work • Act upon any feedback received • Raise any concerns about their work with their teachers
Individual Data	<ul style="list-style-type: none"> • Understand how the school uses data to support their child • Discuss the progress their child is making with them • Raise any issues or concerns in relation to their child's progress at the earliest opportunity 	<ul style="list-style-type: none"> • Understand their target and the progress they are making towards it • Understand what they need to do in order to meet their target
Positive Culture	<ul style="list-style-type: none"> • Understand what positive culture will be provided by the school • Discuss the rewards their child have received and ensure that this is promoted at home 	<ul style="list-style-type: none"> • Understand the positive culture that is being created in school • Work towards receiving rewards for their attitude and work • Be a positive role model for other students

Personal Details

Form Room and tutor: _____

House: _____

Centre Number: 23178

Candidate Number: _____

Bus number: _____

School Contact Number: 01246 472220

Username and Passwords:

Application	ID	Username	Password Hint
School Network			
Show My Homework			

Timetable

	Mon	Tue	Wed	Thu	Fri
1					
2					
3					
4					
5					

The School Day

Start of the Day 8:40am. You should be in your form room by then.

Timings of the School Day

8.45am	9.00am	Registration
9.00am	10.00am	Lesson 1
10.05am	11.05am	Lesson 2
11.05am	11.20am	Break
11.20am	12.20pm	Lesson 3
12.20pm	1.05pm	Lunch
1.05pm	2.05pm	Lesson 4
2.10pm	3.10pm	Lesson 5

Attendance and Punctuality

Being at school regularly, and on time, is vital if you are going to learn successfully. Always make sure you are in your form room for the beginning of registration.

If you arrive after registration go to the school office to be marked present.

If you are absent please ask your parent/guardian to let school know why either by ringing reception on 472220 or texting 07860 055910.

When you return to school please remind your parent/guardian to write a note and hand it to your Form Tutor. If you have problems about coming to school talk to someone first e.g. your Form Tutor, Pastoral Support Manager or Head of Year. Unauthorised absence (truancy) will not make the problem go away - it will make things worse.

School Holidays

Holidays in term time are no longer allowed. You may be fined if you take holidays in term time and they will be recorded as unauthorised absences. If you do have to take a holiday in term time you must submit a holiday form (available from reception) well in advance of the holiday. In rare cases holidays may be authorised if the circumstances are exceptional, 5 days or less are required off school and the student has attendance above 95%.

Please ensure that you take any holidays during the dates given below.

October Half Term	Mon 29 th October to Fri 2 nd November
Christmas Holidays	Mon 24 th December to Fri 4 th January
February Half Term	Mon 18 th February to Fri 22 nd February
Easter Holidays	Mon 15 th April to Fri 26 th April
Spring Bank Holiday	Mon 27 th May to Fri 31 st May
Summer Holidays	Start Mon 22 nd July

Please note Staff Training Days have provisionally been allocated to the following dates:

Monday 3rd September
Monday 24th September
Friday 23rd November
Friday 28th June
Monday 22nd July

Lunchtime Arrangements

There are three ways of organising your lunch:

- School Meals in the Canteen
- Sandwiches (to be eaten at school)
- Going Home (or to a named relative)

School meals - These are served in a cashless cafeteria system and paid for by use of a swipe card. You can put money on your card at the machine in the canteen or science corridor or via Parent Pay. Meals are prepared to meet healthy eating guidelines.

Sandwiches - You may bring a packed lunch to school but you must only eat this in the Canteen, or in the outdoor area in front of the canteen.

Going Home - If you wish to go home for lunch you need to bring a letter from your parents and give it to your Head of Year. The letter must clearly state the address at which you will be having lunch, and that is where you must remain until returning to school for afternoon registration. Once you have brought the letter you will then be given a personalised pass for the term or year.

Notes

- If you have sandwiches or school meals you may **not** leave the school grounds during lunchtime.
- Sixth Form students are allowed out of school at lunchtime.

Banned Items

Mobile Phones

- The use of mobile phones between 8.45am and 3.10pm is banned.
- If a student is caught by a member of staff using a mobile phone during the above hours, the student must hand over the phone for safe keeping without argument.
- The member of staff will issue a receipt and the phone can normally be collected 24 hours later. For repeated offences the period of confiscation will be extended.
- Anyone caught taking photos or videos of other students or staff during school time and uploading them to the internet is likely to be given a fixed term exclusion
-

The School Mobile Phone Policy is available to view on the school website

Other Items

- Any weapon of any sort, including items with a blade whether folded or not. Possession of such an item will nearly always result in permanent exclusion.
- Tippex or other correcting fluid.
- Permanent Marker Pens
- Energy drinks
- Cigarettes, e-cigarettes, alcohol or any illegal substance.
Any confiscated cigarettes or e-cigarettes will be destroyed and any illegal substances will be passed to the police.

Possession or use of an illegal substance in school will nearly always result in permanent exclusion.

Netherthorpe School Colours

The Ultimate Reward for Exceptional Commitment

To be awarded to Y10, Y11, Y12 and Y13 students once each year.

Recipients must have demonstrated exceptional commitment and leadership within an activity **for a period of 3 years or more** (unless the student has joined Y12 from another school, where exceptional commitment and leadership for at least 12 months would be the required measure). The activity must be a weekly or at least a regular activity happening for a significant part of each year (eg. a football season).

Examples

A student who has shown **exceptional commitment** over a period of 3 years or more to:

- a School Sports Team - attending practices and having taken on some responsibility within the team.
- a Subject Club that takes place regularly. The student has attended regularly and has helped to run the club for some of that time.
- the Debating Society and has had some leadership role within the society.
- the School Choir and has had some leadership responsibility within the choir.
- Peer Counsellors and has a role of responsibility within the group.

Students who are successful, will be awarded a certificate (they may show exceptional commitment to more than one activity and therefore be awarded more than one colours certificate), have their name displayed in a 'Colours' Noticeboard and receive the special badge for their blazer. Students will be nominated each year by members of staff and a small committee will meet to make the final decision as to who will receive their School Colours.

Rewards

Netherthorpe values its students and rewards them for many different things, including:

Being helpful/kind, excellent effort, extra-curricular activities, excellent pieces of work or homework, improved effort or work, 100% attendance.

Reward Cards

Students will be given a reward card which will be signed by staff when they do something good in lessons, around school or during an extra-curricular activity. When the card is full a postcard of praise will be issued and the reward card will be entered into a termly prize draw.

Positive points will be issued for complete reward cards and these will contribute to the house system.

Celebrating Success

Students can be nominated by staff or peers each week to have a praise lunch with the Headteacher.

Celebration assemblies will be held termly with awards ceremonies for Y7 -10 in the summer term.

Y11 and Y13 will have presentation evenings where GCSE/A-level certificates will be presented and subject prizes awarded for outstanding effort and progress.

Awards for outstanding effort

These rewards are given in July at the Award ceremonies for Year 7 -10 students. They are based on effort grades from subject teachers over the whole year.

Average Effort Grade from all data collections	Reward
3.60 – 4.00	Owl Legend Badge
3.40 – 3.59	Gold Legend Badge
3.20 – 3.39	Silver Legend Badge

Code of Behaviour

All members of the school community should show respect for others and treat them as they would like to be treated. Everyone should be treated equally regardless of race, religion, background, gender or ability.

Everyone should:

- be polite and considerate,
- respect others' points of view,
- not use bad language,
- not bully others,
- not hit others or fight with others,
- conform to the school dress code.

All members of the school community should seek to develop their own learning and that of others.

Everyone should:

- attend regularly and be punctual,
- work co-operatively in groups,
- do their best at all times,
- encourage others to do their best and recognise their success,
- bring the right equipment,
- avoid wasting their time and that of others,
- choose the right time to talk and the right time to listen.

Please note: Anyone who brings an offensive weapon or illegal substance into school is likely to be permanently excluded.

Everyone should:

- only play ball games on the field or MUGA (at break and lunchtime when weather permits),
- behave sensibly in the classroom and around the corridors,
- walk not run about school,
- keep away from fire alarms and extinguishers,
- not smoke on the school premises,
- keep to the left side of the corridors in single file whenever there is crowding,
- follow the safety rules in labs and workshops,
- eat meals in the designated areas,
- only leave school with permission during school hours,
- keep away from the Doe Lea river at the side of the field,
- not bring illegal drugs or inappropriate substances onto school premises,
- not bring any weapons of any sort including items with a blade whether folded or not into school,
- not bring alcohol or cigarettes/tobacco or matches/lighters into school.

All members of the school community should show respect for their own and others' property

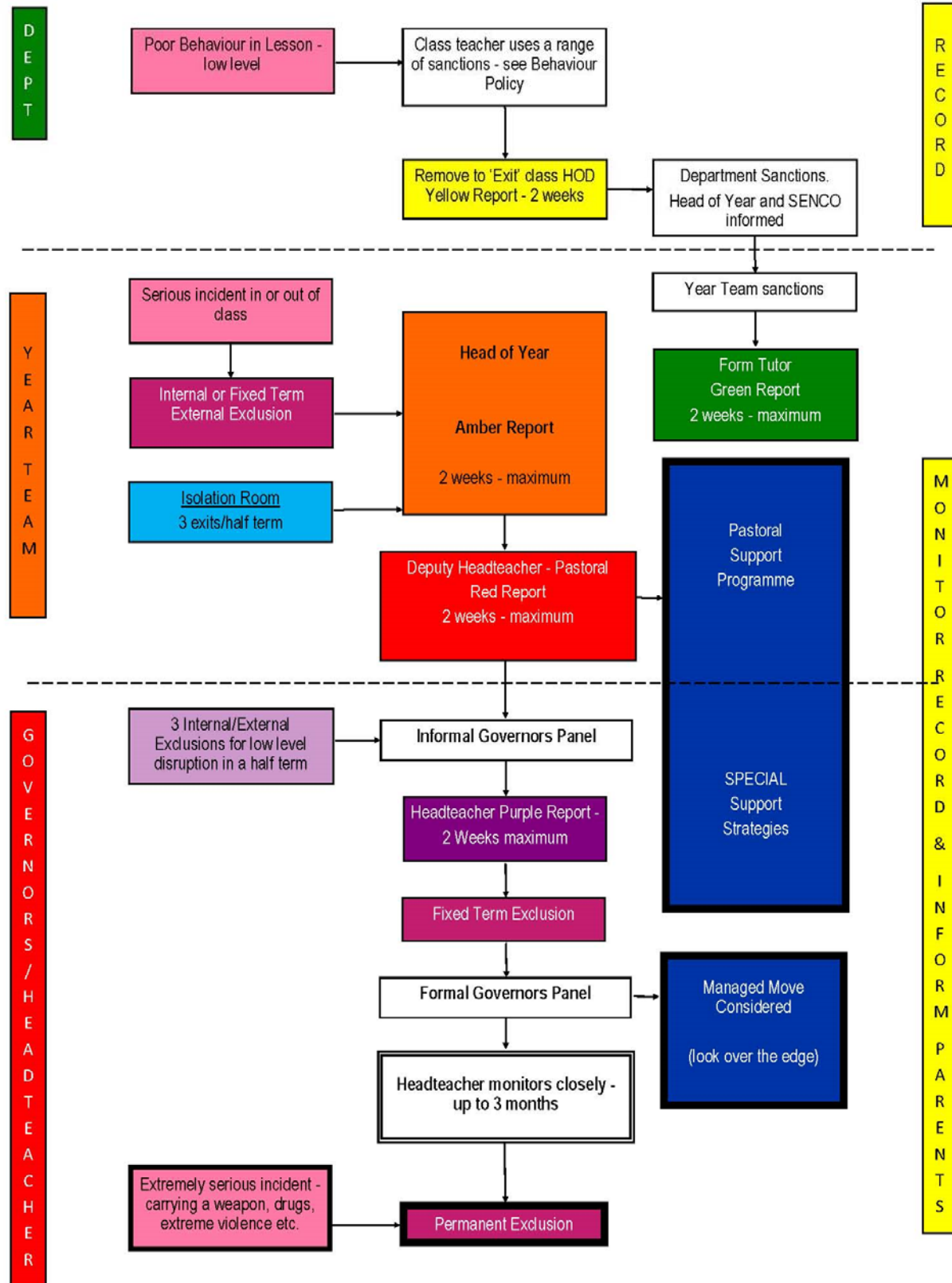
Everyone should:

- label any property they bring to school,
- respect the right of others not to lend their property,
- not bring banned items into school,
- avoid damaging the property of others by carelessness,
- not cause graffiti or vandalism,
- not bring chewing gum into school,
- not drop litter,
- not spit.

All members of the school community have a responsibility to see that the code is followed.

Netherthorpe School

Behaviour Modification Process (BMP)



School Uniform – Years 7-13

Uniform Item	Standards - details	Clarifying standards
Black Blazer with House Badge	The blazer should be worn at all times unless instructed or given permission to remove by a member of staff.	Blazers may be removed in hot weather at breaks and lunchtimes, but if so shirt and tie is the proper wear not jumper.
School Clip– On Tie	Must be worn at all times unless instructed by a member of staff to remove. Sixth form tie for post 16 students.	
Shirt	White – with collar. Must be tucked in.	Fitted blouses designed to be worn outside trousers are not acceptable.
Trousers	Plain black school trousers matching those available from the school supplier – see website for clarification.	No jeans, brushed denim, patch pockets, hipsters, lycra, jeggings, leggings, drainpipe trousers. No trousers with zips or slits down the side.
Skirt	Straight black or pleated – approximately knee length with school logo. (Must be purchased from the school supplier).	No frills, ruffles, or lycra.
Belt	Plain black.	No large buckles.
Jumper - optional	Black V-necked. Must be worn under the blazer and not instead of a blazer.	Not with collars or polo necks, no sweatshirts, no hoodies, no cardigans.
Tights	Plain – natural or black.	
Footwear	Plain all black hard wearing school shoes or black ankle boots offering suitable protection in laboratories or workshops. Maximum heel height 2” or 5cm	No sandals, stiletto heels, trainers or sports makes (Nike/Adidas etc.), canvas plimsolls. No long boots, UGG style or Dr Martens’ boots Trousers should not be tucked into boots. Extreme styles of boots are prohibited.
Outdoor Coat	Must be suitable to wear over a blazer. Should be suitable for cold and/or wet weather.	No denim jackets, hoodies, leather or leather look, denim, logos or track suit tops. Nothing made of sweatshirt material.
Accessories: Scarves	May only be worn with an outdoor coat.	
Hats	No hats may be worn around the school.	

Jewellery * Should a student need to wear jewellery for religious or medical reasons parents must seek permission by way of a letter to the Governing Body via the Headteacher.	For health and safety reasons it is recommended that jewellery is kept to a minimum and it may have to be removed for practical lessons. Earrings are limited to one small pair of studs. Watches are not recommended and will be confiscated if used to communicate during school hours.	Any other form of piercing –ear bars, lips, noses, tongues, navels etc are not acceptable . No ear bars or spacers.
Hair	Hair should be a natural colour and the style should be appropriate to a business-like, working environment.	No tramlines, patterned styles, dual colours, hair extensions. Different lengths of hair causing visible lines are not allowed. No flowers and/or other hair accessories.
Aerosols/Hair spray	Should not be brought into school.	
Make-Up	Light make-up is permitted	No nail extensions and nail varnish should be a subtle colour.
Tattoos	No visible tattoos allowed	

*** School will not be liable for loss or damage to any jewellery, if students choose to wear it they are responsible for it.**

Clothing for Physical Education

Black shorts with embroidered school badge.
Black and green polo shirt with embroidered school badge.
Black football socks with 'Netherthorpe' embroidered on side.
BOYS - Black and green reversible rugby shirt with embroidered school badge.
GIRLS - Black and green half zip sweatshirt with embroidered school badge.
Plain black leggings can be worn underneath shorts
Studded sports boots.
Trainers. No canvas plimsolls or converse trainers.
Shin pads (recommended for Football)
Gum shield (recommended for Rugby)

All jewellery must be removed for PE lessons.

Help and Support

Lost Property

After checking with friends and around school ask at the office to see if it has been handed in and if not tell your Form Tutor.

Money for Buses

If for any reason you do not have enough money to travel home, go to the School Office and you will be allowed to borrow money for bus fare in an emergency. This **must** be repaid the next day.

Illness and Accidents

If you feel unwell or are injured in lesson time inform your teacher. If this happens during break or lunch time go to the Medical Room in the PE corridor, see your Form Tutor or see your Head of Year.

Damage to Building or School Property

If you break anything or notice damage around the school please report it to the School Office immediately.

Bullying

Bullying is the deliberate desire to hurt, threaten or frighten someone else. It is bullying when it occurs several times over a period of time and is more than just falling out with friends.

It can be physical, verbal, via text messages, or just a look.

If you feel you are being bullied:

- **Speak to the person and ask them to stop if you feel you can**
- **Tell your friend, family, peer counsellor or an adult in school**
- **Keep away from unsupervised areas**
- **Block them on social media, if appropriate**

Action **will** be taken.

Above all '**DON'T SUFFER IN SILENCE**'.

Together we, staff, parents and students, can greatly reduce bullying.

Peer counsellors are available in Room 52a every lunchtime, or you can email them at NethPeerCouns@derbyshireschools.org (or search for Netherthorpe Peer Counsellors)

Safety on Buses and in the Bus Park

You are expected to board the bus in an orderly manner and remain seated while the bus is moving. On the bus you should have consideration for other passengers in your behaviour and the language you use.

Bus Company Contact Numbers:

Stagecoach: 01246 211 007

Johnson Brothers: 01623 627653

Fire

You should be aware of the fire evacuation procedure in all the rooms that you have to use. In the event of a fire you must remain calm and carry out the procedures that you have practised during the fire drills. If the fire alarm/bell goes off, leave your bags and books and follow your teacher's instructions. Leave the classroom through the fire exits and go to the field via the evacuation routes.

Marshalling Points

Move in silence to your marshalling point on the field. Line up in single file (in register order). Your Form Tutor will take the register.

Listen carefully to any instructions that you are given. Your Form Tutor will give permission for you to move back into the building.

NEVER IGNORE THE FIRE ALARM

Lock Down

A lockdown will take place when there are serious security risks due to, for example, near-by chemical spillage, serious weather conditions or attempted access by a person intent in causing harm/damage.

Notification of Lockdown

Lockdown procedures are to take place immediately on hearing **one long air horn burst of greater than 10 seconds.**

Procedures:

Follow the **CLOSE** procedure:

- C**lose all windows and doors
- L**ock up
- O**ut of sight and minimise movement
- S**tay silent and avoid drawing attention
- E**ndure – be aware you may be in lockdown for some time

Acceptable use of ICT and the internet by students in school

The computer system is owned by the school and is made available to students to further their education.

The School's Acceptable use of ICT Policy has been drawn up to protect all parties – including the students, their parents and the school.

The school reserves the right to examine or delete any files that may be held on its computer systems which are deemed to be inappropriate. Similarly, the school will monitor the use of computers at school to ensure students are not accessing inappropriate websites.

Students who contravene this policy will find themselves dealt with severely on an individual basis subject to the School's disciplinary practices and will be denied access to the Internet for a fixed period.

Rules when using the School's ICT network and equipment:

- Treat the School's equipment with respect, any equipment intentionally damaged will result in a bill for either a repair or replacement being issued
- Protect your password at all times. Do not give it out to anyone else.

You **MUST NOT**:

- install or attempt to install any software on to the school computers or any other compatible devices.
- attempt to log in, read, write, modify or copy someone else's work or files (including email). This is actually a criminal offense and could lead to prosecution.
- attempt to connect your own personal devices (laptops, tablets, mobile phones etc) to the School network.
- knowingly interfere with the security software or settings of any computer or device.
- knowingly create, distribute, run or install any malicious code (e.g. virus', Trojans, worms etc.).
- store private or sensitive information on the school network or send it via the School email system.
- use the School's equipment to transmit abusive, threatening or harassing material, chain letters, pornography, spam or communications prohibited by law. Matters such as cyber bullying will be taken very seriously.
- access instant messaging or social networking sites such as Facebook, or 'chat rooms' within School.
- put anything relating to school staff on web based communication sites, or any defamatory comments about the school.

The School reserves the right to monitor your digital footprint when using School equipment. This includes but is not restricted to your School network account, email, web history, printing.

Home-School Agreement

The success of each student depends greatly on the partnership between home and school. Staff, parents and students each have a vital part to play.

This agreement has been prepared in accordance with the School Standards and Framework Act 1998. It sets out the key aspects and the responsibilities of the partnership between home and school to ensure the best possible education for each student at Netherthorpe.

AS A SCHOOL WE WILL DO OUR BEST TO:-

- offer a broad and balanced curriculum designed to meet the needs of your son/daughter.
- provide high quality teaching.
- achieve high standards of work and behaviour by encouraging students to develop a sense of responsibility and self-respect.
- provide a caring, disciplined and stimulating environment for learning.
- ensure the safety of our students including appropriate use of CCTV
- play our part in enabling your son/daughter to achieve his/her full potential as a valued member of the school.
- provide facilities for students to work at lunchtime and after school.
- contact you if there is any persistent problem with attendance, punctuality, equipment and uniform.
- offer support where there are identified barriers to attendance.
- let you know about concerns that affect your son/daughter's work, behaviour or welfare.
- carry out regular assessments on your son/daughter's progress.
- arrange a parents evening each year to discuss your son/daughter's progress.
- keep you informed about school activities and events.
- deal with any concerns or complaints sensitively and as quickly as possible.
- follow the school's procedure on the use of photographs of young people.

Signed



Mr D. Williams.
Headteacher

PARENT/STUDENT COPY

I / WE HAVE CHOSEN TO SEND OUR CHILD TO NETHERTHORPE SCHOOL THEREFORE I / WE AGREE THAT AS PARENTS / CARERS WE WILL DO OUR BEST TO:-

- ensure that my son/daughter attends school and arrives on time, properly equipped and complies fully with the school uniform requirements.
- contact the school and provide an explanation on every day I know that my child is absent from school, unless there is a prior arrangement.
- make the school aware of any concerns at home or school that might affect my son/daughter's work, behaviour or attendance.
- support the school's policies on discipline, behaviour, attendance, acceptable use of ICT and the internet and use of mobile phones.
- attend any attendance panels as requested by the school.
- support my son/daughter in homework and other opportunities for home learning.
- regularly check Show My Homework and ensure that my son/daughter completes the homework set
- contact the school on the first day of any absence wherever possible and provide a note on returning to school.
- endeavour to attend parents evenings and meetings to discuss my son/daughter's progress and/or conduct.
- show an interest in my son/daughter's life at school.
- ensure my child attends any after school detentions set by the school on the appropriate day

We understand that holidays in term time are no longer permitted.

We are aware that from time to time it may be necessary to discuss our son/daughter with other professionals. We realise this discussion is confidential.

Signed..... (Parents/Carers)

Date:

Please tick the box to indicate you have read and understand the Agreement you are making with the School, and to confirm that you have read the student handbook and the schools behaviour policy.

AS A STUDENT I WILL DO MY BEST TO:-

- attend school every day and on arrive on time.
- comply fully with the school uniform each day and be tidy in appearance.
- bring all the books and equipment I need every day.
- do all my classwork and homework as well as I can and hand it in on time.
- use my school planner or Show My Homework to keep track of homework set and coursework deadlines.
- follow the school code of behaviour and the mobile phone policy.
- follow the ICT procedures and internet rules and abide by the acceptable use of ICT and the internet guidance.
- be polite and helpful to others.
- keep the school free of litter, chewing gum and graffiti.
- promptly hand any school letters or notes to my parents and return any reply slips.
- attend any after school detentions set by the School on the appropriate day.
- Follow the school code of behaviour on the way to and from school

Signed (Student)

Date:

Please tick the box to indicate you have read and understand the Agreement you are making with the School, and to confirm that you have read the student handbook and the schools behaviour policy.

SCHOOL COPY – PLEASE SIGN AND RETURN

I / WE HAVE CHOSEN TO SEND OUR CHILD TO NETHERTHORPE SCHOOL THEREFORE I / WE AGREE THAT AS PARENTS / CARERS WE WILL DO OUR BEST TO:-

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We are aware that from time to time it may be necessary to discuss our son/daughter with other professionals. We realise this discussion is confidential.

Name of student Students form

Signed..... (Parents/Carers)

Date:

Please tick the box to indicate you have read and understand the Agreement you are making with the School, and to confirm that you have read the student handbook and the schools behaviour policy.

Sign and return this form to your child's tutor by the end of the first week in September

SCHOOL COPY – PLEASE SIGN AND RETURN

AS A STUDENT I WILL DO MY BEST TO:-

- attend school every day and on arrive on time.
- comply fully with the school uniform each day and be tidy in appearance.
- bring all the books and equipment I need every day.
- do all my classwork and homework as well as I can and hand it in on time.
- use my school planner or Show My Homework to keep track of homework set and coursework deadlines
- follow the school code of behaviour and the mobile phone policy.
- follow the ICT procedures and internet rules and abide by the acceptable use of ICT and the internet guidance.
- be polite and helpful to others.
- keep the school free of litter, chewing gum and graffiti.
- promptly hand any school letters or notes to my parents and return any reply slips.
- attend any after school detentions set by the School on the appropriate day.
- Follow the school code of behaviour on the way to and from school

Name of student Form

Signed (Student)

Date:

Please tick the box to indicate you have read and understand the Agreement you are making with the School, and to confirm that you have read the student handbook and the schools behaviour policy.

Sign and return this form to your tutor by the end of the first week in September